



Job Description

Department: Camps

Job Title: Day Camp Seasonal Staff Member

Supervisor: Day Camp Town Council

Manager: Day Camp Director

Date: September 18, 2024

Employment Type: Seasonal

About our Organization:

Kennolyn was founded in 1946 and is dedicated to providing the very best in Summer Camp and Event facilities. We operate an overnight camp on Huntington Lake, an overnight camp at the Stone Creek Village, and a day camp on the Hilltop Hacienda. Day Camp is run by approximately 50 staff and 180 campers on 240 acres of privately owned redwoods overlooking Monterey Bay in the Santa Cruz Mountains. Nowhere else in the local region will you find a more complete, authentic summer day camp experience than Kennolyn. We are accredited by the American Camp Association, which means we meet or exceed over 300 program and safety standards, and we have a long-standing reputation of exceptional care and commitment to youth development. Like all Kennolyn programs, Day Camp is a traditional, structured camp designed to foster emotional, social and physical growth in each camper.

ALL CAMP STAFF

Essential Functions:

- Follow the Kennolyn Appearance Guidelines.
- Be free of the influence of drugs and alcohol while on the property.
- Must be able to communicate verbally and in writing and be able to listen to or sufficiently comprehend camper/staff concerns.
- Ability to communicate one on one and to small and large groups
- Be ready to manage stressful situations effectively while thriving in a dynamic and interactive environment.
- Ability to walk over uneven terrain and work out-of-doors all day.
- We have an intentionally unplugged community. This means you should be comfortable with limited access to your mobile devices.
- Specific areas of expertise may have different requirements:
 - Group Counselors- may be required to: lead a hike of up to 4 miles in the forest in close contact with trees and dust.
 - Ropes Course Staff - must be able to belay for extended periods of up to 2 hours with limited breaks.

- Waterfront Staff - must be able to swim and pass required certifications.
- Equestrian Staff-ability to spend long periods around horses and dust.
- Support Staff- ability to work in fast paced environment on your feet for multiple hours a day .

General Duties:

- Conduct self in a manner reflecting credit on Kennolyn and encourage others to do the same
- Meet or exceed performance guidelines indicated at employment reviews
- Establish and maintain effective channels of communications with co-workers, clients, vendors, neighbors and other business contacts
- Maintain strict confidentiality of client and business operations information
- Use equipment and materials in a safe and acceptable manner, following established safety procedures and observing common sense rules of safety, in all on-the-job activities.

Qualifications Requirements:

- At least 16 years old
- Highschool graduate or successful completion of Kennolyn's LIT/CIT program
- High level of professionalism, confidentiality and driven by excellence
- Enthusiastic self-starter, capable of working with minimal supervision
- Non-smoker (we are a smoke-free workplace)

Our Unique Community

Kennolyn Camps is a place for children to learn and grow. We believe that a positive camp community is one that acknowledges and embraces diverse identities. We work to ensure that everyone regardless of age, race, ethnicity, sexual orientation, gender identity and expression, nationality, religion, physical ability, or socioeconomic status has the opportunity to reach their fullest potential. By practicing intentional kindness, our camp culture seeks to appreciate the value that each camper and staff member brings to Kennolyn.